

Lower Walkley Community Group Meeting Minutes: Thursday 31st January 2013.

People present:

Mike Hutchinson

Ken Dorning

Lori Kitchin

Peter West

Anna Clark

Apologies:

Neale Gibson

Meeting called by Mike Hutchinson at 7.15pm.

Minutes from December 11th meeting were accepted.

Agenda:

- 1) The offer from the council (including having one person named as the tenant).
- 2) Update on the bank account.
- 3) AOB

Discussions:

-It was agreed that the group would accept the council's offer of 4 plots, within plots 54-59, as phase 1 of the project.

-Anna will sign the tenancy for the plots

-Insurance can be arranged when needed

-The bank account needs chasing up.

-Ken will be able to sort out a risk assessment when needed; with regards to the possibility of asbestos being found on site it can be double bagged and removed by the council.

-It was discussed that when the project expands, rent should only be paid for the areas where food is grown, also the possibility of creating a storage area outside the allotment hut in phase 2 of the project.

-It was decided a leaflet should be made and delivered to local residents to inform them of the project's development. Some notices will also be put up and letters will be sent to Watersmeet and Morley Street residents. The date of the next open meeting will be included in the leaflet.

-Next meeting to be confirmed.

Actions:

-Mike will accept the council offer and send them a copy of the constitution.

-Mike will speak to Neale about the website.

-Mike and Neale will discuss the leaflet to be made.

-Peter will chase up the bank account.