

Lower Walkley Community Group meeting minutes: Tuesday 26th March 2013

People present:

Mike Hutchinson

Ken Dorning

Lori Kitchin

Peter West

Neale Gibson

Anna Clark

Apologies:

None

Meeting called by Mike Hutchinson at 7.40pm.

Minutes from 31st January meeting were accepted.

Agenda:

- 1) Members present
- 2) Apologies
- 3) Minutes from previous meeting
- 4) Matters arising
- 5) Co-operative fund applications
- 6) Allotment tenancy
- 7) Publicity and promotion
- 8) Full meeting
- 9) AOB
- 10) Date of next meeting

Discussions:

-the bank account has been opened, no money has been put in it from the community assembly fund yet, this needs chasing up

-the application has been submitted to the co-op for £550 which would be used to pay for materials to create a path enabling wheelchair access to the site. It was suggested the path could run diagonally across the site, starting in the corner near the allotment hut, further discussion of this is needed though

-the group decided to meet at the site to look at what work needs to be done in order to clear the site, it was also suggested that the group thinks about what could be planted quickly once an area is clear so that the land can become cultivated quickly

-the council has offered the group plots 55-58, Neale suggested that the group takes on the area of 16 allotment plots. Neale can talk to the necessary people at the council for this to happen, the rest of the group agreed with this, with the condition that the group can negotiate on rent charges so it does not end up paying for 16 allotment plots

-it was discussed that insurance will be required before any volunteers do any work on site

-ways of publicising the project were discussed; the website is ready to be created, a logo was decided on and an initial leaflet design had been created by Pete, the leaflet will be finalised and delivered to local residents to provide them with information about the project, the leaflet will explain the intention of a community garden, website details and the proposed open meeting and working day dates; 27th April, 11th and 25th May for the working days and 23rd April for the open meeting. Other publicity methods suggested were facebook, twitter, The Star and The Sheffield Telegraph

-the leaflet will be delivered the weekend of 13th and 14th April

-it was suggested info@ email address should be set up for the group

-the group should make contact with Dan Bilton from Morley Street allotments to let him know the plans are going ahead

-an email should be sent to Rivelin school to ask them to advertise the next open meeting

-next meeting decided: Wednesday 24th April, [7.30pm @ Hillsborough Hotel](#)

Actions:

-Neale will arrange with the council for the group to be let the land

-Pete, Mike and Neale will finalise the leaflet for distribution

-Mike will check the bank account and chase up the community assembly money if necessary

-Anna will book Hillsborough Arena for the open meeting

-Mike will email Dan Bilton

-Anna will email Rivelin school

-Mike will begin work on the website